

The Clinic for Autism and Neurodevelopmental Research (CAN Research)

Website Privacy Policy

The Clinic for Autism and Neurodevelopmental Research (CAN Research) is subject to the *Australian Privacy Act 1988* (Cth) and the Australian National Privacy Principles.

This policy deals with how CAN Research collects, manages and discloses personal information. This policy complies with Australian privacy legislation and the European Union General Data Protection Regulation (the GDPR). Where applicable, it also adheres to the *Australian Psychological Society Ethical Guidelines*.

Why do we collect information?

We collect and hold personal information that you provide us with through our 'contact us' form. At all times, we only collect the information we need for the activity we are carrying out.

These activities include:

- contacting us through a contact form on our .com.au site.
- sending you informative updates on our activities, or events or information that may be relevant to you

Collecting personal information

The main way we collect personal information about you is when you give it to us, for example:

- when you contact us
- when you submit information to our website

Collecting sensitive information

We do not intend to collect sensitive information about you. However, we do not know in advance what sensitive information you will choose to share in the 'message' field when you choose to contact us. We recommend that you do not share sensitive information in that field. If you wish to discuss sensitive information, please let us know and one of the team will contact you directly.

Disclosure

The information that we collect about you is used only for the purpose of contacting you about our research at your request.

We will not disclose sensitive personal information to anyone without your consent, except where:

1. it is required by law to do so; or
2. disclosure is reasonably necessary to minimise a serious and imminent threat to your health or safety or that of another person.

Data storage and security

Identifying information, such as name and email address, is held on the website server and on The University of Sydney's electronic document management systems.

This information will not be shared with anyone else without your consent, or in the event of point 1 or 2 above. You may ask us at any time to remove the personal data we hold about you.

Security and overseas recipients

To prevent unauthorised access or disclosure we use respected hosting services, firewall and other electronic security procedures and managerial procedures to safeguard and secure the information we collect from you and hold in the online portal.

Our internal procedures may include:

- risk assessment of misuse, interference, loss, and unauthorised access, modification or disclosure of your information;
- background tracking and records of changes made to your personal information.

Our data is currently hosted by Wix Web Services data centres in Australia.

We do not use data processing houses in countries other than Australia. However, we may use technical assistance located in another country and the people providing that assistance may be able to access your personal information in the course of providing services to us. We require those providers to comply with our privacy obligations.

How we use Cookies and other identifiers

We also use cookies and session tools to improve your experience when accessing our website and the quality of our services.

Accessing and correcting your personal information

You can request access to the information we collect about you when you contact us at any time. You can request that we amend or remove the personal data we hold about you at any time.

CAN Research is based at The Brain and Mind Centre at the University of Sydney. You can read more about the University of Sydney's Privacy Policies [here](#).

Problems?

If you have any concerns about our use of your personal information, please write to can.research@sydney.edu.au, describing your concerns. We will respond to your concerns within 30 days. If you are not happy with how we manage your concerns, you can contact the Australian Privacy Commission, available at <http://www.oaic.gov.au>.